UMBC UGC Instructions for New Course Request Form (revised 4/2016)

Course number & title: Enter the number and title of the course at the top of the page. Contact the Registrar’s Office to confirm that the desired course number is available.

Date submitted: The date that the form will be submitted to the UGC.

Effective date: The semester the new course is in effect, if approved.

Contact information: Provide the contact information of the Chair or UPD of the department or program housing the course. If the course is not housed in a department or program, then provide the same information for the head of the appropriate academic unit. (See UGC Procedures) If another faculty member should also be contacted for questions about the request and be notified about UGC actions on the request, include that person's contact information on the second line.

Course number: For cross-listed courses, provide all the numbers for the new course.

Transcript title: Limited to 30 characters, including spaces.

Recommended Course Preparation: Please note that all 300 and 400 level courses should have either recommended course preparation(s) or prerequisite(s) and that 100 or 200 level courses may have them.

Here fill in what previous course(s) a student should have taken to succeed in the course. These recommendations will NOT be enforced by the registration system. Please explain your choices in the “rationale” (discussed below).

Prerequisite: Please note that all 300 and 400 level courses should have either recommended course preparation(s) or prerequisite(s) Here fill in course(s) students need to have taken before they enroll in this course. These prerequisites will be enforced through the registration system. Please explain your choices in the “rationale” (discussed below).

NOTE: Please use the words “AND” and “OR”, along with parentheses as appropriate, in the lists of prerequisites and recommended preparation so that the requirements specified will be interpreted unambiguously.

NOTE: Unless otherwise indicated, a prerequisite is assumed to be passed with a “D” or better.

# of credits: To determine the appropriate number of credits to assign to a course please refer to the UMBC Credit Hour Policy which articulates the standards for assignment and application of credit hours to all courses and programs of study at UMBC regardless of degree level, teaching and learning formats, and mode of instruction.

Maximum total credits: This should be equal to the number of credits for courses that cannot be repeated for credit. For courses that may be repeated for credit, enter the maximum total number of credits a student can receive from this course. E.g., enter 6 credits for a 3 credit course that may be taken a second time for credit, but not for a third time. Please note that this does NOT refer to how many times a class may be retaken for a higher grade.

Grading method(s): Please review the grading methods document (this link can be found on the UGC forms page) before selecting a grading option. Please do not select all three grading options by default.

Proposed catalog description: Provide the exact wording of the course description as it will appear in the next undergraduate catalog. Course proposals should be a) no longer than 75 words, b) stated in declarative sentences in language accessible to students, and c) avoid reference to specific details that may not always pertain (e.g., dates, events, etc.). Course descriptions should not repeat information about prerequisites (which are always listed alongside the course description).”

Rationale: Please explain the following:

a) Why is there a need for this course at this time?
b) How often is the course likely to be taught?
c) How does this course fit into your department's curriculum?
d) What primary student population will the course serve?
e) Why is the course offered at the level (ie. 100, 200, 300, or 400 level) chosen?
f) Explain the appropriateness of the recommended course preparation(s) and prerequisite(s).
g) Explain the reasoning behind the P/F or regular grading method.
h) Provide a justification for the repeatability of the course.

Cross-listed courses: Requests to create cross-listed courses must be accompanied by letters of support via email from all involved department chairs. Proposals for new courses or the addition of a cross-listing to an existing course must include as a part of the rationale the specific reason why cross-listing is appropriate. Email from all involved department chairs is also required when cross-listing is removed and when a cross-listed course is discontinued. Please note that Special Topics courses cannot be cross-listed.
Course Outline: Provide a syllabus with main topics and a weekly assignment schedule which includes complete citations for readings with page numbers as appropriate. Explain how students’ knowledge and skills will be assessed.

Note: the UGC form is a Microsoft Word form. You should be able to enter most of the information by tabbing through the fields. The document is protected. In the rare case that you need to unprotect the document, use the password ‘ugcform’. Beware that you will lose all the data entered in the form's fields if you unlock and lock the document.
UMBC UGC New Course Request: GLBL300 Research Methods in Global Studies

Date Submitted: 10/19/2017

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
<th>Dept</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept Chair or UPD</td>
<td>Rebecca Boehling</td>
<td><a href="mailto:boehling@umbc.edu">boehling@umbc.edu</a></td>
<td>58105</td>
</tr>
<tr>
<td>Other Contact</td>
<td>Felipe Filomeno</td>
<td><a href="mailto:filomeno@umbc.edu">filomeno@umbc.edu</a></td>
<td>58475</td>
</tr>
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COURSE INFORMATION:

<table>
<thead>
<tr>
<th>Course Number(s)</th>
<th>GLBL300</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formal Title</td>
<td>Research Methods in Global Studies</td>
</tr>
<tr>
<td>Transcript Title</td>
<td>Res. Methods in Global Studies</td>
</tr>
<tr>
<td>Recommended Course Preparation</td>
<td></td>
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<tr>
<td>Prerequisite NOTE: Unless otherwise indicated, a prerequisite is assumed to be passed with a “D” or better.</td>
<td>Completion of (or current enrollment in) GLBL100 (a request has been submitted along with this form to change GLBL101 to GLBL100). Course is open for GLBL majors only.</td>
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<tr>
<td># of Credits</td>
<td>3</td>
</tr>
<tr>
<td>Must adhere to the UMBC Credit Hour Policy</td>
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<tr>
<td>Repeatable for additional credit?</td>
<td>NO</td>
</tr>
<tr>
<td>Max. Total Credits</td>
<td>3</td>
</tr>
<tr>
<td>This should be equal to the number of credits for courses that cannot be repeated for credit. For courses that may be repeated for credit, enter the maximum total number of credits a student can receive from this course. E.g., enter 6 credits for a 3 credit course that may be taken a second time for credit, but not for a third time. Please note that this does NOT refer to how many times a class may be retaken for a higher grade.</td>
<td></td>
</tr>
<tr>
<td>Grading Method(s)</td>
<td>Reg (A-F)</td>
</tr>
</tbody>
</table>

PROPOSED CATALOG DESCRIPTION (Approximately 75 words in length. Please use full sentences.):

An introduction to research methods in global studies designed to acquaint the student with how scholars investigate processes of globalization and transnational cultural developments using a variety of methods and data. The course will consider quantitative methods (such as statistical analyses of national indicators) as well as qualitative methods (such as global ethnography and oral history) of the social sciences, arts and humanities. Students will apply components of those methods in exercises and assignments.

RATIONALE FOR NEW COURSE:

Currently, global studies majors are required to take only two courses offered by the Global Studies Program (GLBL101 Introduction to Global Studies and GLBL301 Approaches to Globalization). Five years after the creation of the program, the directors and faculty of the program have concluded that this two-course sequence has
not been sufficient to develop students’ analytical skills. This becomes particularly evident in GLBL301, a writing-intensive class in which students have difficulties working on structured research assignments. To address this problem, the program is proposing a new sequence of three core GLBL courses: GLBL101 (to be renamed GLBL100), GLBL300 and GLBL301 (to be renumbered GLBL400). Requests have been submitted to the UGC along with this form to change GLBL101 to GLBL100 and to change GLBL301 to GLBL400.

In GLBL101, students learn basic concepts for the study of globalization and transnational processes and discuss the issues that constitute the object of investigation of global studies. In GLBL300, students will develop research skills in global studies, building upon conceptual knowledge acquired in GLBL101 (to be renumbered GLBL100). This will prepare them for the theoretical discussions and empirical analyses carried out in GLBL301 (to be renumbered GLBL400).

GLBL300 will be offered every semester only to global studies majors in their sophomore or junior year. GLBL101 (to be renumbered GLBL100) will be the pre-requisite for GLBL300 because they form a three-part course sequence designed for global studies majors. For instance, in GLBL300, students will learn how to move, analytically, from abstract concepts learned in GLBL101/100 to empirical indicators used in research. GLBL300 will be graded with a letter grade to be equivalent to GLBL101/100 and GLBL301/400. Because the course will have the same content every semester, it will not be repeatable.

ATTACH COURSE SYLLABUS (mandatory):
1. Course description and rationale

An introduction to research methods in global studies designed to acquaint the student with how scholars investigate processes of globalization and transnational cultural developments using a variety of methods and data. The course will consider quantitative methods (such as statistical analyses of national indicators) as well as qualitative methods (such as global ethnography and oral history) of the arts, social sciences and humanities. Students will apply components of those methods in exercises and assignments. This course will develop students’ research skills in global studies, building up on conceptual knowledge acquired in GLBL100 (Introduction to Global Studies) and in preparation for theoretical discussions and empirical analyses in GLBL 400 (Approaches to Globalization). Pre-requisite: GLBL100.

2. Learning outcomes

At the end of this course, students will be able to:

• Understand the role of theories, concepts and methods in social scientific and humanities inquiry on globalization and transnational studies;
• Recognize and design research questions about globalization and transnational studies;
• Identify and characterize different methodological approaches for answering scientific questions about globalization and transnational cultural developments;
• Practice different methodological approaches for answering scientific questions about globalization and transnational developments, including the identification, assessment, collection, organization and analysis of qualitative and quantitative data;
• Understand the ethical and practical issues involved in intercultural research.

3. Format and procedures

Classes will consist of lectures, quizzes, discussions of readings and research exercises. You should read all the assigned materials in advance of classes.

4. ASSESSMENT

In-class participation: You are expected and encouraged to actively participate in class by raising and answering questions, engaging in discussions and completing exercises. You are expected to attend all classes, but absences justified by extraordinary circumstances will not affect your participation grade. If you miss more than 25% of the
class meetings, your participation score will be zero.

**Quizzes:** Every first class of the week, at the beginning of the class, you will take a 15-minute reading quiz with a short-answer question. The goal of the quiz is to assess your understanding of key points of the readings assigned for that week and to prepare you for in-class discussions and exercises. You are allowed to consult one page of notes during the quiz. No make-ups are allowed, but the three quizzes with the lowest scores will be ignored in the final grading. If you arrive late, but before the end of the 15-minute period, you will be allowed to work on the quiz until the period is finished. If you arrive after the 15-minute period, you will have missed the quiz.

**Research assignments:** Throughout the semester, you will be given six exercises of data collection and analysis. In the exercises, you will be expected to demonstrate command of the methods and techniques learned in class.

The final grade will be based on the following proportions:
- In-class participation: 10%
- Quizzes: 30%
- Research assignments: 60%

5. Course content and assigned readings

**Textbook:**

**Week 1: Global Studies as a New Field of Inquiry**
Darian-Smith and McCarty 2017, chapter 1

**Week 2: Why Is Global Studies Important?**
Darian-Smith and McCarty 2017, chapter 2

**Week 3: A Global Theoretical Framework**
Darian-Smith and McCarty 2017, chapter 3

**Week 4: Global Research Design (I)**
Darian-Smith and McCarty 2017, chapter 4

**Week 5: Global Research Design (II)**
Darian-Smith and McCarty 2017, chapter 4

**Week 6: Global Methods and Methodologies (I)**
Darian-Smith and McCarty 2017, chapter 5

**Week 7: Global Methods and Methodologies (II)**
Darian-Smith and McCarty 2017, chapter 5
Week 8: A Global Case Study Method
Darian-Smith and McCarty 2017, chapter 6

Week 9: Example of Global Studies Research - Comparative-Historical Case Study

Week 10: Example of Global Studies Research - Global Ethnography

Week 11: Example of Global Studies Research - History

Week 12: Example of Global Studies Research - Digital Storytelling

Week 13: Example of Global Studies Research - Measuring Globalization

Week 14: Example of Global Studies Research - World-Historical Quantitative Analysis

Week 15: Ethics in Intercultural Research

6. Academic integrity information

By enrolling in this course, you assume the responsibilities of an active participant in UMBC's scholarly community in which everyone's academic work and behavior are held to the highest standards of honesty. Cheating, fabrication, plagiarism, and helping others to commit these acts are all forms of academic dishonesty, and they are wrong. Academic misconduct could result in disciplinary action that may include, but is not limited to, suspension or dismissal. To read the full Student Academic Conduct Policy, consult UMBC policies, or the Faculty Handbook (Section 14.3).