

CAREER CENTER

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Memorandum

Date: February 14, 2020

To: UMBC UGC Committee

From: Christine Routzahn
Director

Subject: HAPP 470 - Health Administration and Policy Internship. (6.00)

This memo is written on behalf of the Career Center regarding the request to remove PRAC 98: Internship Experience as a pre-requisite for HAPP 470. The practicum was used to administer and collect data on student self-evaluations and employer performance reviews for those completing internships. The Career Center shared these files with the HAPP program to provide some administrative support for these applied learning experiences.

HAPP has decided to purchase a new software system to administer their internship program similar to SOWK which includes the capabilities of collecting the evaluation data. Hence, HAPP has requested that students no longer use the university wide jobs and internship system, UMBCworks, for this process.

We would like to respect this request to no longer require PRAC98 and be supportive of the department's ask.

If you have any questions, please do not hesitate to let me know.

Thank you,



Christine Routzahn
Director
UMBC Career Center