

# UMBC UGC Instructions for New Course Request Form (revised 12/2020)

**Date submitted:** The date that the form will be submitted to the UGC.

## **Course number & title:**

Enter the number and title of the course at the top of the page. Contact the Registrar's Office to confirm that the desired course number is available.

**Cross-listed courses:** All cross-listed course numbers must be listed in the course number box. Requests to create cross-listed courses must be accompanied by letters of support via email from all involved department chairs. Proposals for new courses or the addition of a cross-listing to an existing course must include as a part of the rationale the specific reason why cross-listing is appropriate. Email from all involved department chairs is also required when cross-listing is removed and when a cross-listed course is discontinued. Please note that Special Topics courses cannot be cross-listed.

## **Contact information:**

Provide the contact information of the Chair or UPD of the department or program housing the course. If the course is not housed in a department or program, then provide the same information for the head of the appropriate academic unit. (See UGC Procedures) If another faculty member should also be contacted for questions about the request and be notified about UGC actions on the request, include that person's contact information on the second line.

**Course number:** For cross-listed courses, provide all the numbers for the new course.

## **Transcript title:**

Limited to 30 characters, including spaces.

## **Recommended Course Preparation:**

***Please note that all 300 and 400 level courses should have either recommended course preparation(s) or prerequisite(s) and that 100 or 200 level courses may have them.***

Here fill in what previous course(s) a student should have taken to succeed in the course. These recommendations will NOT be enforced by the registration system. Please explain your choices in the "rationale" (discussed below).

***Prerequisite: Please note that all 300 and 400 level courses should have either recommended course preparation(s) or prerequisite(s)*** Here fill in course(s) students need to have taken before they enroll in this course. These prerequisites will be enforced through the registration system. Please explain your choices in the "rationale" (discussed below).

**NOTE:** Please use the words "AND" and "OR", along with parentheses as appropriate, in the lists of prerequisites and recommended preparation so that the requirements specified will be interpreted unambiguously.

**NOTE:** Unless otherwise indicated, a prerequisite is assumed to be passed with a "D" or better.

## **# of credits:**

To determine the appropriate number of credits to assign to a course please refer to the [UMBC Credit Hour Policy](#) which articulates the standards for assignment and application of credit hours to all courses and programs of study at UMBC regardless of degree level, teaching and learning formats, and mode of instruction.

**Maximum total credits:** This should be equal to the number of credits for courses that cannot be repeated for credit. For courses that may be repeated for credit, enter the maximum total number of credits a student can receive from this course. E.g., enter 6 credits for a 3 credit course that may be taken a second time for credit, but not for a third time. Please note that this does NOT refer to how many times a class may be retaken for a higher grade.

## **Grading method(s):**

Please review the [grading methods document](#) (this link can be found on the UGC forms page) before selecting a grading option. Please do not select all three grading options by default.

## **Proposed catalog description:**

Provide the exact wording of the course description as it will appear in the next undergraduate catalog. Course proposals should be a) no longer than 75 words, b) stated in declarative sentences in language accessible to students, and c) avoid reference to specific details that may not always pertain (e.g., dates, events, etc.). Course descriptions should not repeat information about prerequisites (which are always listed alongside the course description)."

**Rationale:** Please explain the following:

- Why is there a need for this course at this time?
- How often is the course likely to be taught?
- How does this course fit into your department's curriculum?
- What primary student population will the course serve?

- e) Why is the course offered at the level (ie. 100, 200, 300, or 400 level) chosen?
- f) Explain the appropriateness of the recommended course preparation(s) and prerequisite(s).
- g) Explain the reasoning behind the P/F or regular grading method.
- h) Provide a justification for the repeatability of the course.

**Cross-listed courses:** Requests to create cross-listed courses must be accompanied by letters of support via email from all involved department chairs. Proposals for new courses or the addition of a cross-listing to an existing course must include as a part of the rationale the specific reason why cross-listing is appropriate. Email from all involved department chairs is also required when cross-listing is removed and when a cross-listed course is discontinued. Please note that Special Topics courses cannot be cross-listed.

**Course Outline:** Provide a syllabus with main topics and a weekly assignment schedule which includes complete citations for readings with page numbers as appropriate. Explain how students' knowledge and skills will be assessed.

**Component:** This is the type of instruction the course will utilize. The options are as follows: Clinical, Continuance, Discussion, Field Study, Independent Study, Laboratory, Lecture, Practicum, Seminar. Additionally, more than one component may be selected by the department. Please review the UMBC guidelines for components here: <https://registrar.umbc.edu/course-component-and-credit-hour-guidelines/>

**Departmental Consent:** Does this course require a student to have departmental approval noted in PeopleSoft prior to registering? If yes, please check the box. Departmental consent is a permanent addition to the course description. If the department would like consent to be administered by semester, or instructor do not check this box.

*Note: the UGC form is a Microsoft Word form. You should be able to enter most of the information by tabbing through the fields. The document is protected. In the rare case that you need to unprotect the document, use the password 'ugcform'. Beware that you will lose all the data entered in the form's fields if you unlock and lock the document. <https://highpoint-prd.ps.umbc.edu/app/catalog/listCatalog>*

## UMBC UGC New Course Request: ART 352 Art of Indigenous Peoples of the Americas

Date Submitted: 9/15/2021

	Name	Email	Phone	Dept
Dept Chair or UPD	James Smalls, Ph.D.	<a href="mailto:smalls@umbc.edu">smalls@umbc.edu</a>	(410) 455-2150	Visual Arts
Other Contact	Kathy O'Dell, Ph.D.	<a href="mailto:odell@umbc.edu">odell@umbc.edu</a>	(410) 382-5929	Visual Arts

### COURSE INFORMATION:

Course Number(s) Include Cross-listed Courses	<b>ART 352</b>
Formal Title	<b>Art of Indigenous Peoples of the Americas</b>
Transcript Title (≤30c)	<b>Indigenous Art of the Americas</b>
Recommended Course Preparation	
Prerequisite	Must the pre-requisite be passed with a grade of : <input type="checkbox"/> 'A' <input type="checkbox"/> 'B' <input checked="" type="checkbox"/> 'C' or <input type="checkbox"/> 'D'  Students must have completed ART 216 or ART 221 with a grade of C or better.
# of Credits Must adhere to the <a href="#">UMBC Credit Hour Policy</a>	3
Repeatable for additional credit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Max. Total Credits	3 This should be equal to the number of credits for courses that cannot be repeated for credit. For courses that may be repeated for credit, enter the maximum total number of credits a student can receive from this course. E.g., enter 6 credits for a 3 credit course that may be taken a second time for credit, but not for a third time. Please note that this does NOT refer to how many times a class may be retaken for a higher grade.
Grading Method(s)	<input checked="" type="checkbox"/> Reg (A-F) <input type="checkbox"/> Audit <input type="checkbox"/> Pass-Fail

### PROPOSED CATALOG DESCRIPTION (Approximately 75 words in length. Please use full sentences.):

This course focuses on artwork by Indigenous Peoples of the Americas (Latin America, U.S.A, Canada), attending to the power dynamics of representation and how artists engage/challenge political policies and laws that have greatly affected Indigenous societies from Europeans' arrival in the Americas to the present day; studies the historical, cultural, and political contexts of the artwork; and chronicles resistance to oppression and the flourishing of Indigenous voices in the arts today.

### RATIONALE FOR NEW COURSE:

a) Why is there a need for this course at this time?

There is a need for more diverse courses that include decolonizing perspectives. Art by Native Americans has often been studied in the U.S. from an anthropological perspective, often implying that the artwork is an artifact of cultures from the past and often labeling the artwork as coming from a specific culture while simultaneously failing to identify the individual artist. This course is essential to present Indigenous artists as integral to the study of art history as well as to focus on 20<sup>th</sup> and 21<sup>st</sup> century artists from diverse, rich, and living cultures.

b) How often is the course likely to be taught? The course will likely be taught at least once a year.

c) How does this course fit into your department's curriculum? This course will be part of the Art History Concentration in the Visual Arts department.

d) What primary student population will the course serve? Students from the departments of Visual Arts, History, American Studies, Modern Languages, Linguistics and Intercultural Communication.

e) Why is the course offered at the level (ie. 100, 200, 300, or 400 level) chosen? The assigned readings and writing assignments for this course are at the 300 level.

f) Explain the appropriateness of the recommended course preparation(s) and prerequisite(s).

The prerequisite ART216

Studies in Visual Culture (Prehistory through the 1750s) or ART221 Art History II provide a foundation in terms of background knowledge of art history and visual culture for this 300 level course.

g) Explain the reasoning behind the P/F or regular grading method.

Since this course satisfies part of the requirement for the Art History Minor, this course employs the regular grading method.

h) Provide a justification for the repeatability of the course. This course cannot be repeated since the topic does not change each semester.

**ATTACH COURSE SYLLABUS (mandatory): See attached course syllabus.**

**Required Information for Registrar's Office Implementation:**

Items below will be listed in the catalog, but do not require UGC approval. For future changes to these items, submit an RT ticket to the Registrar's Office.

Component	<input type="checkbox"/> Clinical <input type="checkbox"/> Discussion <input type="checkbox"/> Field Study <input type="checkbox"/> Independent Study <input type="checkbox"/> Laboratory <input checked="" type="checkbox"/> <b>Lecture</b> <input type="checkbox"/> Practicum <input type="checkbox"/> Seminar <input type="checkbox"/> Thesis Research <input type="checkbox"/> Tutorial
Departmental Consent	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> <b>No</b>
When Offered (Fall, Summer, Winter, Spring, Other*) *If Other, please describe	This course will be offered regularly, at least once a year in the Fall or Spring. It may be occasionally offered in the Summer or Winter.

**Requested Effective Date (Please note that the final approval date will determine the earliest possible effective date):**

**Spring 2022**

**Under what APR will this course evaluated?**