

## LRC 101A: Academic Success for Lifelong Learning Spring 2018 – Syllabus



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<b>Office Hours:</b>	By Appointment
<b>Class Time/Location:</b>	Tuesdays/Thursdays 11:30 – 12:45PM ITE Building, Room 241
<b>Required Text:</b>	<i>On Course</i> , 3 <sup>rd</sup> Edition, by Skip Downing
<b>Course Description:</b>	This course is designed to help you create greater success in college and in life.

**Course Objectives:** In this course you will learn how to . . .

1. Take charge of your life.
2. Learn what kind of learner you are and your preferences for conveying information.
3. Increase self-motivation.
4. Improve personal self-management including time-management.
5. Improve your public speaking skills.
6. Develop interdependence.
7. Increase self-awareness.
8. Maximize your learning.
9. Develop emotional intelligence.
10. Raise your self-esteem.
11. Write more effectively.
12. Improve creative and critical thinking skills.
13. Master effective study skills.

**Method:** By reading *On Course* you'll learn empowering strategies that have helped others create great success. We will use many diverse learning strategies in class to assist you to learn in a way that speaks to you – journaling, group work, lectures, movies in class, role-playing, public speaking, artistic expression and in class and out of class writing assignments.

**Academic and Physical Accommodations:** UMBC complies with federal legislation for individuals with disabilities (Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the ADA of 2009) that offers reasonable accommodations to qualified students with disabilities. Accommodations must be approved and coordinated through the SDS office. Please refer to the SDS website for additional information at [sds.umbc.edu](http://sds.umbc.edu) or contact the office at [410-455-2459](tel:410-455-2459) or via email at [sds@umbc.edu](mailto:sds@umbc.edu).

**Title IX:**

As an instructor, I am considered a Responsible Employee, per [UMBC's Policy on Prohibited Sexual Misconduct, Interpersonal Violence, and Other Related Misconduct](#) (located at <http://humanrelations.umbc.edu/sexual-misconduct/umbc-resource-page-for-sexual-misconduct-and-other-related-misconduct/>). While my goal is for you to be able to share information related to your life experiences through discussion and written work, I want to be transparent that as a Responsible Employee I am required to report disclosures of sexual assault, domestic violence, relationship violence, stalking, and/or gender-based harassment to the University's Title IX Coordinator.

**Academic Integrity:**

By enrolling in this course, each student assumes the responsibilities of an active participant in UMBC's scholarly community in which everyone's academic work and behavior are held to the highest standards of honesty. Cheating, fabrication, plagiarism, and helping others to commit these acts are all forms of academic dishonesty, and they are wrong. To read the full Student Conduct Policy, consult the UMBC Student Handbook: <http://www.umbc.edu/sjp/articles/code.html>

**Attendance and Participation:**

Attendance, cooperation and active effort are essential for you to successfully complete this course. This course depends heavily on student participation; therefore, attendance and participation at each session is **required**.

**Class Rules:**

As noted earlier, attendance and cooperation are essential for the class to be successful. To help facilitate a successful class, cell phones are to be turned off or set to vibrate while in class. Laptops may be brought to class on Thursdays only for group work. Class time is not the appropriate time to text message, talk on the phone or Instant Message people, or complete work for another class. In addition, profanity will **not** be tolerated in class or in papers/journals that you submit for a grade. The penalty for each occurrence will be solely at the instructor's discretion, which may include but not limited to receiving zero points for the assignment or expulsion from the class.

**Course Grades:**

		<u>Points</u>
A	=	270-300
B	=	240-269
C	=	210-239
D	=	180-209
F	=	179 or below

## Course Projects:

	<u>Points</u>
1. 3 Quizzes (20 points each)	60
2. 32 Success Journal Entries (5 points each)	160
3. 1 Personal Philosophy of Success Essay	40
4. One workshop or event on campus	5
5. Successful Person Interview	15
6. Class Presentation & feedback points	20
Total Possible Points	300

Each of these seven components of your grade is explained below.

### **1. Quizzes (60 Possible Points)**

This is a course for students who wish to be successful in college life. One of the most important factors of success in any endeavor is consistent and active participation. To encourage and reward your preparation for active participation, 3 quizzes on the readings will be taken on-line in Mindtap. If you have read the assignment and completed your journal entry, you should have no trouble earning the maximum points (20) for each quiz. Great success is created one small step at a time.

### **2. Success Journals (160 Possible Points)**

Your Success Journal provides an opportunity to explore your thoughts and feelings as you experiment with the success strategies presented in *On Course*. By carefully examining each strategy in your journal, you will discover which ones will assist you to create a personally fulfilling life. Although I will be reading your journals, write your journal for yourself, not for me. Your journal entries may occasionally be read by your classmates.

**Journal Writings:** During this semester, you will type thirty-two numbered journal entries on-line from our textbook (1-2 pages each) using Mindtap. These entries will be written outside of class. At various times you will have an opportunity to read a journal entry to one or more classmates.

**Journal Evaluations:** I will collect journals through Mindtap. I will evaluate your journals to verify the completion of each assignment and to give credit for a job well done. I read journal entries to get a sense of the issues you are working on. While the journal is an opportunity for you to express yourself, please keep in mind that I will read them and I do not like profanity.

**Journal Points:** Each journal entry will be awarded up to 5 points. Thus, all thirty-two journal entries will be worth a possible total of 160 points. **Late journal entries will not be accepted (unless you have a documented excused absence). Journal entries cannot be made up.** A journal entry will be awarded the maximum of 5 points if it fulfills the following two criteria:

The entry is *complete* (all steps in the directions have been responded to), and

The entry is *written with high standards* (an obvious attempt has been made to dive deep).

Grammar, spelling and punctuation will NOT be factors in awarding points in this journal. You are free to express yourself.

### **3. Personal Philosophy of Success Essay (40 Possible Points) due last day of class 5/15 (DRAFT due on 5/3)**

As your final project, you will write an essay in which you present your own Personal Philosophy of Success. The purpose of your essay is to define the success strategies that you will use for years to come. This essay is your opportunity to write the script that will keep you on course to a personally fulfilling life! The minimum length of this essay is 3 typed pages (12 pt. font, double spaced).

An "A" paper will . . .

1. Demonstrate the writer's careful consideration of three or more important success strategies.
2. Contain extensive support (examples, experiences, evidence, and/or explanation) for each strategy, and
3. Show a commitment to excellence in preparation, including professional appearance and a command of Standard English.

**Important Note: *Your Philosophy of Success Essay must be completed to earn a passing grade in the course. All papers must be turned in by the deadline indicated on the syllabus. LATE PAPERS WILL NOT BE ACCEPTED!***

### **4. Workshop or event on campus (5 Possible Points)**

You will be required to attend one workshop or event on campus of interest to you. Simply bring documentation and a signature that you attended to the last day of class – can be a lecture or a workshop i.e. test anxiety etc.

### **5. Successful Person Interview (15 Possible Points) due April 19**

**Interview a successful professor or person currently in your desired work field.** In your interview, discover this person's definition of success as well as the behaviors and beliefs that led to his/her success.

An "A" project will...

1. Begin with a paragraph that introduces your reader to the successful person (Who is he/she? Why did you choose him/her? Why do you consider him/her successful? When/where did you do the interview?),
2. Present twelve or more of the question/answer pairs from your interview; these answers should reveal seven or more success strategies that the person used to create

his/her extraordinary life, including personal examples or experiences from the person's life.

3. Conclude with a summary of the strategies you learned/relearned from this person about creating success in college and in life. It is important to identify the relationships of the strategies from your successful person and those from *On Course*.

4. Show a commitment to excellence in preparation of your project, including professional appearance and a command of standard English.

**Paper:** The minimum length of this project is 4 typed pages (12 pt. Times New Roman font, double spaced, all margins: 1") and must include the interviewee's full name, affiliation, daytime phone number, email address.

**Important Note:** *All assignments must be turned in, in class, by the start of class on the date indicated on the syllabus. LATE ASSIGNMENTS WILL NOT BE ACCEPTED!*

## 6. Class Presentation (20 Possible Points)

You will present a 3-5 minute class presentation to tell your story. Part of this assignment includes feedback points submitted to me critiquing your peer's presentations. 20 points max.

**Important Note:** *All assignments must be turned in, in class, by the start of class on the date indicated on the syllabus. LATE ASSIGNMENTS WILL NOT BE ACCEPTED! ASSIGNMENTS SUBMITTED VIA EMAIL WILL NOT BE ACCEPTED.*

### Schedule of Assignments

Reminder: 3 quizzes will be given.

Week	Date	Topic	Assignment		
Week 1:	1/30/18	Welcome/Introduction/ Ice- Breaker /Syllabus Overview/Expectations	Review Text & Complete Student Info. Sheet (SIS) Read Chapter 1		
	2/1/18	Review Syllabus Campus Resources	Kelly Simer Visits		
Week 2:	2/6/18	Chapter 1: Getting On Course to Your Success			
	2/8/18				
Week 3:	2/13/18	Chapter 1: Cont.	Complete Chapter 1		
	2/15/18				
Week 4:	2/20/18	Chapter 7: Adopting Lifelong learning	Write Journal Entry 1, 2, and 3 <u>Due 11PM</u> Read Chapter 7		

	2/22/18	Chapter 7: cont.	Complete Chapter 7		
Week 5:	2/27/18	Chapter 2: Film Clip: <i>Dead Poet's Society</i>	Write Journal 24, 25, 26, & 27 <u>Due 11PM</u> Writing our stories Whose stories have mattered to you?		
	3/1/18	Chapter 2: Public Speaking	Write Journals 4, 5, 6 & 7 <u>Due 11PM</u> Public Speaking Samples - helpful hints, strategies		
Week 6:	3/6/18	Chapter 2: Cont.	Class Presentations		
	3/8/18	Chapter 2: Cont.	Class Presentations		
Week 7:	3/13/18	Chapter 2: Cont. Telling Our Stories	Class Presentations Feedback Points due to Instructor		
	3/15/18	Chapter 2: Cont.	Begin to Read Chapter 3 Write Journals 8, 9, 10, 11 <u>Due 11PM</u>		
Week 8:	3/20/18	SPRING BREAK	NO CLASS		
	3/22/18	SPRING BREAK	NO CLASS		
Week 9:	3/27/18	Chapter 3: Discovering Self-Motivation	Chapter 3		
	3/29/18	Learning Styles Chapter 3 Cont.	Complete Chapter 3		
Week 10:	4/3/18	Chapter 4: Mastering Self-Management	Read Chapter 4 Write Journals 12, 13, 14, 15 <u>Due 11PM</u>		
	4/5/18	Chapter 4 Continued			
Week 11:	4/10/18	Chapter 4 Continued			
	4/12/18	Chapter 5: Employing Interdependence	Complete Chapter 4		
Week 12:	4/17/18	Chapter 5: Continued	Film Clip - <i>The Sure Thing</i> . Read Chapter 5		
	4/19/18	Chapter 5: Continued	Complete Chapter 5		

			Successful Person Interview due!	
Week 13:	4/24/18	Film Clip: <i>Born on the 4<sup>th</sup> of July</i>	Read Chapter 5 Write Journals 16, 17, 18, 19 <u>Due 11PM</u>	
	4/26/18	Chapter 6: Gaining Self-Awareness		
Week 14:	5/1/18	Chapter 6: Gaining Self-Awareness	Complete Chapter 6 Write Journals 20, 21, 22 and 23 <u>Due 11PM</u>	
	5/3/18	Finish Chapter 6/ Start Chapter 8: Cont. Film Clip: <i>Manchild</i>	Read Chapter 8 Draft of Personal Philosophy of Success Essay Due!	
Week 15:	5/8/18	Read Chapter 8	Write Journal 28, 29, 30, 31 <u>Due 11PM</u>	
	5/10/18	Chapter 8: Developing Emotional Intelligence – film clip - Shakespeare	Read Chapter 9 Write Journal 32 <u>Due 11PM</u>	
Week 16:	5/15/18	Chapter 9: Staying on Course to Your Success <b>Last Day of Class</b>	Last day of class! Evaluations, wrap-up, Personal Philosophy of Success Essay DUE! 1 workshop or event must also be complete by this date and documentation submitted!	