

## Routing Sheet for Review and Approval

### Proposed New Academic Plan or Name Change to Existing Academic Plan

Required steps in the review and approval process for proposed new academic plans and name changes to existing academic plans vary depending upon a number of factors. The Provost's Office reviews each concept for a new academic plan or name change in light of UMBC campus governance procedures and USM/MHEC approval guidelines. This online form has been routed by the Provost's Office to each office or governance group that needs to review this particular proposal.

Name of proposed new program OR program action: UDC- Management of Aging Services


Date of PCG review: 12/11/2017 Review by USM: yes

Date of approval initiation: 06/25/2018 Maryland Higher Education

Date Letter of Intent sent to USM: Commission for: administrative

Date RSTARS transfer requested: Target MHEC Submission Date: February 2019

In Process

Proposal and Other Attachments					
Proposal	Attachment 1	Attachment 2	Attachment 3	Attachment 4	
					Attachment(s) may be viewed starting on page 4 of this document.

### INSTRUCTIONS

1. The proposal and this routing form are being sent to each office indicated on this form via DocuSign, in the order in which each appears on the list. Each recipient who needs to review the proposal will receive an email notification when it is his or her turn to sign.
2. If you have a concern regarding the proposed new plan or plan change, please do the following: (1) select "Concern" on the dropdown near your designated signature block, (2) enter a brief description of your concern regarding the proposal in the text box that appears, (3) select "Finish Later" under the "Other Actions" menu option, and (4) e-mail Beth Wells at [bwells@umbc.edu](mailto:bwells@umbc.edu) with a more detailed description of your concern.

If you have questions about this form or the review process, please contact Beth Wells at [bwells@umbc.edu](mailto:bwells@umbc.edu), x5-8907. Thank you very much for your assistance.

Note: After reviewing the entire document, click the "Next" on the left of the page to return to your signature block.

## SIGNATURES

Click "Finish" on the top right after signing.

*Informal Review:* **Assistant Vice Provost for Academic Affairs**

*Elizabeth Wells*

Elizabeth Wells  
bwells@umbc.edu

Reviewed: 6/25/2018 | 5:57:52 PM EDT

In Process

**Dean of the Erickson School**

*Judah Ronch*

Judah Ronch  
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6/26/2018 | 7:33:26 AM EDT

Approve

**Dean of Undergraduate Education**

*Katharine Cole*

Katharine Cole

kcole@umbc.edu

6/26/2018 | 2:02:14 PM EDT

Approve

Please contact Beth Wells at bwells@umbc.edu with a brief description of your concern

regarding the proposal. To end this session

please select Finish Later under the "Other

~~Chair, Undergraduate Cases~~ Do Not Decline to Sign.

In Process

Terry Worchesky

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**Chair, Academic Planning and Budget**

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*Final Review:* **Assistant Vice Provost for Academic Affairs**

**In Process**

Beth Wells  
bwells@umbc.edu

Reviewed:

Date Submitted to MHEC:

Date Submitted to USM:

Proof RSTARS Transfer Attached:

**--- END OF FORM; ATTACHMENTS BEGIN ON NEXT PAGE ---**

# **Program Proposal: Upper Division Certificate in Management of Aging Services Erickson School, UMBC**

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## **1. Centrality of the proposed certificate program to the mission of the Institution**

The certificate develops skilled students who are aware of and able to use research information and professional skills to creatively shape or implement new approaches to public and private services, and bring together innovative partnerships to provide an informed perspective to healthcare and to identify new approaches to existing healthcare issues. The educational objectives of this integrative undergraduate program are to provide a strong knowledge and skills base drawn from three core areas: aging and healthcare, management in aging services organizations, and public policy issues in aging service.

## **2: Evidence of market demand for the proposed certificate program**

The target audience includes undergraduate students pursuing a healthcare-related major; those anticipating a career into aging services; and students seeking to broaden discipline-specific undergraduate training in preparation for career entry. Student demand for the undergraduate major has seen a significant rise over the last several years in both declared majors and total enrollment in courses. Students with this certificate will meet a major workforce and societal need in Maryland and beyond. Community-based care industries have seen some of the strongest employment growth in recent years. In 2015, employment in services for the elderly and persons with disabilities and in home health care services increased by 7.5 percent and 5.0 percent, respectively, outpacing job growth in health care and social assistance (3.5 percent). Employment in community care facilities for the elderly increased by 2.9 percent in 2015. These recent job gains reflect long-term trends of employment expansion in community-based care industries, which have been steadily adding jobs since 1990. Employment of healthcare occupations is projected to grow 18 percent from 2016 to 2026. This projected growth is mainly due to an aging population, leading to greater demand for healthcare services. (BLS.gov, 2016).

## **3. Curriculum design**

The certificate will consist of four existing courses (total of 12 credits) already approved by the Undergraduate Council.

AGNG 200 - Aging People, Policy and Management	3 Credits
AGNG 320 - Strength-Based Approaches to Promoting Health and Wellness in Aging	3 Credits
AGNG 358 - Aging in Health and Human Services	3 Credits
AGNG 401 - Critical Issues in Management of Aging Services	3 Credits

The certificate will prepare graduates with:

- strong knowledge and skills base drawn from three core areas: aging and healthcare, management in aging services organizations, and public policy issues in aging services
- broad based and integrated understanding of the challenges faced by a range of healthcare organizations
- set of skills to address leadership issues in various aging services organizations
- problem-based projects by partnering with aging services healthcare organizations

#### **4. Required faculty resources**

The proposed new UDC will be comprised of current courses from the bachelor's degree in Management of Aging Services. No new faculty or resources are required.

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