

Routing Sheet for Review and Approval

Proposed New Academic Plan or Name Change to Existing Academic Plan

Required steps in the review and approval process for proposed new academic plans and name changes to existing academic plans vary depending upon a number of factors. The Provost's Office reviews each concept for a new academic plan or name change in light of UMBC campus governance procedures and USM/MHEC approval guidelines. This online form has been routed by the Provost's Office to each office or governance group that needs to review this particular proposal.


Name of proposed new program OR program action: UDC Japanese

Date of PCG review: 08/30/2020 Review by USM: yes

Date of approval initiation: 02/22/2021 Maryland Higher Education

Date Letter of Intent sent to USM: Commission for: Admin Rev

Date RSTARS transfer requested: Target MHEC Submission Date: May 2021

Proposal and Other Attachments					
Proposal	Attachment 1	Attachment 2	Attachment 3	Attachment 4	
					Attachment(s) may be viewed starting on page 4 of this document.

INSTRUCTIONS

1. The proposal and this routing form are being sent to each office indicated on this form via DocuSign, in the order in which each appears on the list. Each recipient who needs to review the proposal will receive an email notification when it is his or her turn to sign.
2. If you have a concern regarding the proposed new plan or plan change, please do the following: (1) select "Concern" on the dropdown near your designated signature block, (2) enter a brief description of your concern regarding the proposal in the text box that appears, (3) select "Finish Later" under the "Other Actions" menu option, and (4) e-mail Beth Wells at bwells@umbc.edu with a more detailed description of your concern.

If you have questions about this form or the review process, please contact Beth Wells at bwells@umbc.edu, x5-8907. Thank you very much for your assistance.

SIGNATURES

Informal Review: **Assistant Vice Provost for Academic Affairs**

Elizabeth Wells

Elizabeth Wells
bwells@umbc.edu

Reviewed: 2/22/2021 | 6:55:22 PM EST

Department Chair

Ana Oskoz

Ana Oskoz
oscoz@umbc.edu

2/22/2021 | 6:56:23 PM EST

Approve

Note: After reviewing the entire document, click the "Next" on the left of the page to return to your signature block.

Click "Finish" on the top right after signing.

In Process

Dean of Arts, Humanities, and Social Sciences

Kimberly Moffitt

Kimberly Moffitt

kmoffitt@umbc.edu

2/23/2021 | 6:41:45 PM EST

Approve

In Process

Dean of Undergraduate Academic Affairs

Katharine Cole

Katharine Cole

kcole@umbc.edu

2/23/2021 | 6:58:40 PM EST

Approve

Please contact Beth Wells at bwells@umbc.edu with a brief description of your concern regarding the proposal. To end this session please select Finish Later under the "Other Actions" menu option. Please Do Not Decline to Sign.

Chair, Undergraduate Council

Elizabeth Feeser

efeeser@umbc.edu

Chair, Academic Planning and Budget

Charles Nicholas
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President, Faculty Senate

Orianne Smith
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In Process

Provost

Philip Rous
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President

Freeman Hrabowski
hrabowsk@umbc.edu

Final Review: **Assistant Vice Provost for Academic Affairs**

Beth Wells
bwells@umbc.edu

Reviewed:

Date Submitted to MHEC:

Date Submitted to USM:

Proof RSTARS Transfer Attached:

--- END OF FORM; ATTACHMENTS BEGIN ON NEXT PAGE ---

Proposed new Upper Division Certificate in Japanese in the MLL Bachelor's degree

A. Centrality of the proposed certificate program to the mission of the institution

The Modern Languages and Linguistics (MLL) program occupies a distinct place in the field of foreign languages, because it is the only program in the nation that combines the study of foreign languages with the study of the concepts and practices of intercultural communication and intercultural studies in general. Beyond the majors and minors, there are approved certificates in Chinese, French, German, Korean, Russian, Spanish, and Linguistics. The proposed Japanese certificate focuses on developing language proficiency in listening, speaking, reading and writing as well as sophisticated knowledge of cultural contents adding to their linguistics knowledge. Additionally, the program plays an important part in UMBC's General Education Program (GEP).

B. Evidence of the market demand for the proposed certificate program

It is evident that increased enrollment in Japanese language and culture courses is due to students who are majoring in STEM fields, particularly, Computer Science and Information Technology. Having a Certificate in Japanese provides valuable strength in the job market to those students who are planning to pursue their career in the above-mentioned fields by adding Japanese language skills and cultural knowledge. As one of the Association of America Colleges and Universities' Global learning outcomes indicates "becom[ing] informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences," and becoming aware of differences and similarities in cultures makes students think critically from different perspectives. In particular, knowledge of Japanese culture will allow students to interact successfully in a variety of American-Japanese professional settings.

C. The curriculum for certificate program in Japanese is as follows

Certificate in Japanese Studies (total of 17 credits)

Required Japanese courses (11 credits/3 courses)

JPNS 201 (Intermediate Japanese II)	[4]
JPNS 202 (Intermediate Japanese II)	[4]
JPNS 301 (Advanced Japanese I)	[3]

Electives (6 credits/2 courses)

Choose TWO of the following

MLL 316 (Japanese language in Society)	[3]
MLL 317 (Society in Contemporary Japanese Films)	[3]
MLL 327 (Modern Japanese Culture)	[3]
MLL 333 (Japanese Food Culture)	[3]
JPNS 302 (Advanced Japanese II)	[3]
JPNS 309 (Business Japanese)	[3]

JPNS 319 (Japanese Translation)

[3]

At least 50% of the courses in the certificate are taught by full time faculty.

D. Adequate faculty resources exist for the proposed certificate program

Japanese Area can accommodate the new certificate program with current faculty.

Faculty	Specialization	Course(s) taught
HOOGENBOOM, Tomoko, Ph.D. Senior Lecturer	Japanese Language and culture, Pedagogy, Technology, Conversation Analysis	JPNS 300 - Special Projects in the Japanese Language and Culture JPNS 301 - Advanced Japanese I (Fall) JPNS 302 - Advanced Japanese II (Spring) JPNS 309 - Business Japanese (Fall) JPNS 319 - Japanese Translation (Spring) MLL 316 - Japanese Language in Society (Fall, odd year) MLL 317 - Images of Society in Contemporary Japanese Films (Fall, even year) MLL 327 – Modern Japanese Culture (Spring, odd year) MLL 333 - Japanese Food Culture (Spring, even year)
SEAT, Mina, MA, Adjunct I	Japanese Language Teaching	JPNS 202 – Intermediate Japanese II (Spring)